

Institute of Food and Agricultural Sciences  
University of Florida

*Third-Year Progress Assessment*

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Spring:

- IFAS Human Resources sends letter with list of faculty for whom an assessment is required to unit administrators
- Unit leaders notify affected faculty that a tenure or permanent status assessment is required

Late Spring (Deadline date to be set by unit leader):

- Packets due to unit leader

Mid-Summer:

- 16 copies of the packets due to IFAS Human Resources
- Packets distributed to IFAS Third-Year Progress Assessment Committee and IFAS Deans

Late Summer:

- Committee meets to discuss packets
- Committee comments forwarded to Deans

Fall:

- Deans meet to review and discuss packets and prepare assessment of each faculty member's progress.
- Unit leaders share the assessments with the faculty members.